You may not register until you have paid your enrollment deposit. This may be paid via credit card upon accepting your terms of admission to the School of Education at UNC Chapel Hill. You also have the option of paying via check, please be aware that paying by check will slow down the process. Once your credit card payment has posted you should be matriculated the next day and may register. If you choose not to pay your enrollment deposit online please complete the enrollment deposit form found at: http://soe.unc.edu/services/student_affairs/forms/graduate/ and submit it with your check.

Once you have paid your enrollment deposit and it has cleared, you will need to set up an onyen at the following site: https://onyen.unc.edu/cgi-bin/unc_id/services

The top of the screen will look like the image below:

Click on the “create an onyen” button on the top and follow the prompts through creating a UNC email account. You will need your UNC PID (Personal Identification Number) to set up your onyen, this number appears on your acceptance letter and other communications from the university. Be sure to input your name as it appears on your UNC records.

Please Note: The UNC-Chapel Hill password expires every 90 days like clockwork. You will receive messages warning you of its expiration in advance. You can then change it online as long as you have not let the expiration pass. If you allow the expiration to pass, you will be required to appear physically on campus with several required forms of ID, etc. to get your e-mail restored. There are several UNC web sites that you will learn about and access: online registration, checking grades, Sakai course sites, etc. that require your UNC e-mail and password. ALL communications from your professors and the university will be sent to your UNC e-mail address. You need to get into the habit of checking it on a daily basis. You can also check your UNC e-mail on the Web. You may access your account through HeelMail:
For Information: http://www.unc.edu/heelmail
To Sign up: https://selfservice.unc.edu/login.aspx?ReturnUrl=%2f
To Sign in: http://heelmail.unc.edu
Once you have an onyen you may log into your Student Center by going to: http://connectcarolina.unc.edu/

- Below is an image of what you should see:

![Image of Student Center webpage]

You need to click on the green “Login to Student Center” button in the upper right corner of the webpage.
You will then go to a screen that will prompt you to enter your onyen & password (see image below).

Once you sign in to ConnectCarolina, your student center should looks something like the image below:
You may choose courses by clicking on “enrollment shopping cart” or “enroll” under the “Academics” tab. You will want to search for your courses using the EDUC (also EDMX) prefix and the 3 digit number. After your enrollment date, please be sure you enroll in the courses and choose the correct term. When you are done your schedule should be visible in your academics tab.

NOTE: You may register any time after your registration appointment day/time. Find your registration date/time click on the link under Enrollment Dates. You will also see your Registration/Advising Option on this site as determined by the various Deans’ Offices and departments. Please pay close attention to any correspondence you may receive from your Dean’s Office or department. Be sure to read your “To Do List.” Any holds will be listed under “Holds” on the right hand side. Click on links to see the office that has placed a hold on your account and contact the corresponding office to resolve holds before registration.

If you need help with registration there are several useful documents available at:
http://registrar.unc.edu/registration

You are also welcome to contact the School of Education Registrar or the University Registrar if you have trouble registering. Contact information is:
SOE Registrar – 919-962-8690 – weavermc@email.unc.edu
University Registrar – 919-962-3954 – registrationservices@unc.edu

Please remember to logout when you exit your Student Center, the logout is in the top right hand corner.

Important for North Carolina Legal Residents:
If you are a legal resident of North Carolina and you seek the in-state tuition benefit, you must complete a residency application to qualify for in state tuition.

Students in the MEDX (Education for Experienced Teachers), School Administration (On-Campus & Off-Campus Flex), Lateral Entry, Licensure Only & Licensure Add-On Programs:

You will have access to the residency application form, the North Carolina Residency Manual, and information regarding the residency process by visiting the Registrar's website at: http://registrar.unc.edu/files/2012/03/ccm3_03524621.pdf

The residency application form and all supporting documentation or evidence to support your claim of eligibility must be mailed to our office; faxed copies are not accepted. Applications are not accepted past the deadline.

If you currently are classified as a resident for tuition purposes, you must report any changes in your status that may impact your residency classification. Failure to fulfill this obligation may result in appropriate disciplinary action including, but not necessarily limited to, cancellation of enrollment. The University may review your residence classification at any time. If it is determined that you have become a nonresident, you must pay out-of-state tuition beginning with the semester that follows the date of the change in facts which required the change in classification, unless you are found eligible to pay the in-state tuition rate under the statutory twelve-month grace period.

Students in all other Graduate Programs, please see the Graduate School website link below for instructions for filling out the online residency application (hard copy paper applications are NOT accepted for these programs):

http://gradschool.unc.edu/student/residency/#application